

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC)

Wednesday, March 2, 2016

12:00 Noon to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue, Cleveland, OH 44102

Start: 12:10 End: 1:10 Co-chair: Naimah O'Neal

Moment of Silence

Welcome and Introductions

Guest; Tracy Johnson – Recovery Resource, Chris Ritter

Approval of Agenda, March 2, 2016

Motion: Kimberlin Dennis Secoded: Bryan Jones

VOTE: In Favor: All Oppose: 0 Abstain: 0

Approval of the Minutes, February 13, 2015

Motion: Clinton Droster Secoded: Kimberlin Dennis

VOTE: In Favor: 4 Oppose: 0 Abstain: 1

New/Old Business

a. Plan & Host a Community Information Forum in each Region

i. Confirm date for upcoming Community Forum

1. Need to change the date for community forum, May 18,2016. Bryan Jones suggests that they partner with MetroHealth support group to get consumers to attend. Chris Ritter suggests that MetroHealth combine their group here in order to get people to stay for the other PC meetings. Sharron Harris reminds the group that the grantee is willing to help get the word out through the providers and that might help to bring people to the forum. Bryan Jones feels that Jen McMillan Smith would be a great help with bringing consumers in. Naimah O'Neal wants to stick to a forum done by PC members, Kimberlin Dennis thinks that both ways would be beneficial. Sharron Harris showed the agenda from the last community forum and wants to be sure it could support the desired outcome, Kimberlin and Bryan say yes. Sharron Harris reviews the thoughts of the members, the agenda needs to be about the PC not of the support group. Naimah will talk with Jen McMillan Smith regarding a date for this event. Sharron Harris suggests that the members be flexible with their schedules and let Naimah negotiate the date. Naimah suggests date's: May 20th or 23rd, the members agree.

ii. Review and approve Event Promotional activity

a) Promotional Flyer – the committee reviewed the flyer, Darryl Fore recommended removing the word “free”, use the flyer with the multicolor people on the earth. Sharron agreed to revise the flyer one the date was confirmed, submit the final flyer to Naimah for approval and distribute it to PC members and the Grantee for help with getting the word out.

b) Additional Promotional Activities – no additional promotional materials were discussed.

2. Review & Finalize Design of the Community Feedback Form – nothing was discussed related to this issue.

3. Create & Maintain a Targeted Calendar for Community Outreach – James Stevenson & Bryan Jones was designated as the Task Leaders in the CLC work plan to identify and maintain a community outreach calendar.

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4. Identify for Implementation, Capacity Building Training for the CLC – Tina Marbury & Kimberlin Dennis was designated as Task Leaders in the CLC work plan to identify and recommend capacity building training for the committee.

5. Finalize and Approve CLC PCAT for March 16, 2016 – February 28, 2017 – Sharron reviewed the committee work plan and all agreed to work plan items identified.

Parking Lot Items

Next Steps

Announcements

1. Safe on the Scene, Tracy Johnson gives a handout for this group (see flyer)
2. March 11th, 2016 – The Red Party 6pm – 11pm at the YWCA
3. Willamena's War on PBS 3/2/16 at 8:00 pm (Chris Ritter circulated the link for the Movie Trailer)

Adjournment

Motion: Clinton Droster Seconded: Kimberlin Dennis

VOTE: In Favor, Unanimous

CLC Committee

2016/17 Quorum = 4

	CLC Committee Members	Term	Mar
1	O'Neal, Naimah Co-chair	3/14 - 3/17	Y
2	James Stevenson Co-chair	8/13 - 8/16	N
3	Bryan Jones	8/13 - 8/16	Y
4	Clinton Droster	7/15 - 7/18	Y
5	Kimberlin Dennis	8/13 - 8/16	Y
6	Tina Marbury	7/15 - 7/18	N

Staff: Sharron Harris, Pam Ditlevson

Guest: Tracy Johnson, Chris Ritter